### 4 - 5 JUNE 2025

## DRIVE TO 2 e r o

# Architecture & decoration regulations

« Connecting to innovate »

PARIS EXPO, PORTE DE VERSAILLES, PAVILION 5.3

event.drivetozero.fr

VERY IMPORTANT: By signing your participation request, you have committed to respecting and ensuring that all decorators, installers, or contractors comply with all the clauses of the general regulations, including the assembly and disassembly periods.

#### THIS GUIDE MUST BE SENT TO YOUR STAND BUILDER.

The decoration of stands must comply with the servitudes and prohibitions listed below and must in no way be detrimental to neighboring stands and/or the overall decoration of the exhibition. Any decoration not approved by the organizer may be dismantled without prior notice.

NB: Common areas of the exhibition and elements of stands provided by the organizer (including all stands built by the organizer) are not subject to these regulations.

No carpet will be installed in the aisles of the exhibition.

#### For bare stands only:

Your stand layout plans must be approved by the organizer to ensure compliance with the exhibition's architectural rules and fire and safety regulations.

The stand design must consider the time required for construction, as no setup extensions will be granted. Plans must be submitted in digital format (PDF of JPG).

The submitted plans must be dimensioned and include at least:

- · A floor plan view
- · An elevation view
- · A 3D rendering

#### **MANDATORY**

Stand projects (as well as the declaration of your stand builder/decorator on your exhibitor portal) must be submitted no later than:

May 5th, 2025 Email: exposants.DTZ@infopro-digital.com

For further information, please contact the DRIVE TO ZERO technical service at: +33 (0)1 79 06 76 66

#### **COMPLIANCE WITH EXHIBITION HALL 5.3 INFRASTRUCTURE**

It is strictly forbidden to:

- Drill, screw, nail, staple, or seal into the walls, wladding, pillars, floors and lawns
- · Paint or mark walls, cladding, pillars, and loors
- Obstruct or enclose fire hose reels a minimum 1-meter-wide access must be left, as well as alarm boxes, smoke extraction controls electrical and telephone cabinets, and their signage.

Any damage resulting from failure to comply with these rules will be entirely charged to the exhibitor.

#### SUSPENDED ELEMENTS / RIGGING

Suspended elements (lighting trusses, signage, etc.) and rigging are not allowed.

No exceptions will be granted.

#### STAND CONSTRUCTION HEIGHTS / DECOR ELEMENTS

Stand constructions or decorative elements must not exceed 3 m in height (partitions, self-supporting structures).

All adjoining constructions and/or those along an aisle above 2,50 m must maintain a setback of 1 m. All adjoining constructions must have a neutral color and must not include signage or graphics on surfaces facing neighboring stands.

#### **PARTITIONS WALLS**

No partitions are provided for bare stands.

The back of partitions must be neutral color with no signage or graphics on sides facing neighboring stands.

Reminder: Easy, Starter and Confort stands are pre-designed by the organizer.

#### **STAND LIMITS**

All decor elements (furniture, signage, lighting, plants) must be placed inside the stand and must no exceed its boundaries.

#### **CLEAR AISLES**

Aisles must remain completely clear of pipes, cables, or decorative elements, both on the ground and in height.

Only pipes and cables required by the organizer or security services may cross the stands if necessary.

#### STAND FACADE

Any stand façade facing an aisle cannot be closed more than 30 %.

Glass panels, curtains, voile fabrics, and lattice partitions are not considered as openings.

Half-height partitions (max 1,10 m) are allowed, provided they comply with safety and evacuation standards.

Any closure beyond this limit must be set back 2,00 m from the aisle along the entire façade.

Doors (storage rooms, back rooms, etc.) must open inward towards the stand.

Mezzanines are not allowed.

#### **SIGNAGE & BRANDING**

Freestanding signs (totems, panels, stand-alone supports, etc.) are considered constructed elements and must not exceed 2,50 m in height.

Flashing lights (strobe) and rotating beacons are prohibited.

Green-background signs with white lettering are forbidden, as these colors are reserved for emergency exits.

#### **REUSED STANDS**

They must comply with the Architecture and decoration regulations, just like newly built stands. No exceptions will be granted.

#### **FLOOR COVERING**

Stands come with carpeting, except for bare stands, where the exhibitor's decorator must handle supply, installation, removal and disposal.

Any damage to the existing floor caused by exhibitors/decorators will be their responsibility. Protective measures (plywood, plastic sheet etc.) must be taken.

#### **COLUMN CLADDING**

It is strictly forbidden to attach any element directly to the venue's existing structural columns. A separate structure (wooden frame, casing, etc.) must be built for column cladding.

Maximum column cladding height: 4.00 m.

<u>Columns without fire hose reels:</u> must be clad according to regulations. Columns with fire hose reels:

- · A 1.00 m clearance from the nearest aisle must be maintained.
- · No decor elements must obstruct the fire hose reel door.
- If the fire hose reel is hidden by decor, a red sign with white lettering (20 cm x 15 cm) must be placed 2.00 m from the floor to indicate its location.

#### **TECHNICAL FLOORING**

The exhibitor must comply with the requirements of Articles L.111-7, L.111-7-3 et R 111-19 à R.111-19-8 of the French Building and Housing Code, as well as the decree of August 1, 2006, regarding accessibility for people with disabilities in public establisments and facilities:

- · Pathways must be level, horizontal, or have a slope in accordance with regulations.
- Minimum width: 0.90 m
- · Beveled edge at 33% if the floor height is less than 2 cm
- · Slope of 4% with no limitation on pathway length
- Slope of 5% for a length < 10 m
- · Slope of 10% for a length < 0.50 m
- Reception counters must be accessible for wheelchair users (maximum height of 0.80 m, with 30 cm of clearance at a height of 0.70 m to allow knee passage).
- Raised stands must be accessible to people with disabilities if the upper floor accommodates more than 50 people or if the activity at the upper level is not available on the ground floor. In such cases, the staircase must comply with accessibility standards.

Exhibitors with «Starter» & «Confort» stands wishing to install a technical floor must declare it in advance to the trade show's technical department (order available from the Exhibitor Account).

#### **OPERATING EQUIPMENT**

Exhibitors wishing to display operational equipment must submit the «Operating Equipment» form to the trade show's safety officer (document available in the Exhibitor Account or as an appendix to the Safety Notice).

#### **DISPLAYED VEHICLES**

Exhibitors wishing to display a vehicle must obtain prior approval from the event organizer regarding feasibility and designated locations.

#### Static display of electric vehicles

Each vehicle presented at the trade show must be declared in advance to the Organizer at least one month before the event. This declaration must be accompanied by the vehicle's technical sheet.

Depending on the vehicle's weight, load distribution plated may be required.

- Battery terminals must be covered and made inaccessible and, if necessary, disconnected to prevent any unintended vehicle startup.
- Vehicles must be set to «demonstration mode», allowing only dashboard functions to operate.

Additional fire extinguers adapted to specific risks must be plaed near the vehicles (special extinguishers for lithium battery fires).

#### Static display of hydrogen vehicles

The presence of hydrogen inside a public establishment is prohibited unless approved by the Safety Commission.

Any presence of hydrogen on a stand requires prior authorization, which must be requested from the Organizer at least 45 days before the event. This allows time to compile an autjorization request dossier, which will be submitted to the Safety Commission.

The following measures must be implemented:

- · No liquid hydrogen inside the venue.
- · No storage or reserve cylinders on-site.
- A hydrogen detector must be installed on stands using gaseous hydrogen, along with a silent alarm system (LED or equivalent).
- · A 6-liter water mist fire extinguisher with additive must be available.
- If using a hydrogen cylinder, only one cylinder per stand is allowed, and it must be secured to a stable structure.

If hydrogen is used on the stand, the exhibitor must declare to the Organizer:

- · A description of its use
- · The type of equipment involved
- · For displayed vehicles, the fuel tank must be completely empty of gas.

#### • Dynamic demonstration of vehicles

Moving vehicles demonstrations are stricly prohibited on exhibitor stands.

If the Organizer schedules vehicle demonstrations, they will take place in a designated and secured area, in agreement with the trade show's fire safety officer.

#### **CLEANING & DAMAGE**

Exhibitors are responsible for any damage caused to the venue's infrastructure during transport, installation, or removal of their materials - including damade caused by a third-party contractors working on their behalf.

Stricly prohibited:

- · Drilling, anchoring, cutting or making grooves in walls or floors
- · Paiting any surfaces of the venue

At the end of the event, the stand area must be returned to its original condition. All waste materials (carpets, debris, adhesives, etc.) must be removed.

Any goods or installations left behind will be disposed of at the exhibitors' expense.

For waste removal, contact the Organizer (see in Exhibitor Account > My technical information).

Any damage found after stand dismantling will be invoiced to the exhibitor, who is also reponsible for their actions of their contractors.

#### **SOUND SYSTEM / DEMONSTRATIONS ON STANDS**

Exhibitors planning to organize demonstrations on their stand must ensure there is enough space for spectators. Demonstrations must not be disturb neighboring exhibitors or obstruct aisles.

Sound level restrictions:

- · Maximum 50 decibels
- · No disturbances or complaints from neighboring exhibitors

Commercial presentations/animations:

· Limited to 15 minutes per hour

#### **SAFETY COMMISSION**

All installations must comply with the regulations set by the Prefecture of Police.

The Organizer will inspect all stands and reject any that do not conform to the trade show regulations.

Stand installation must be fully completed by the dat before the show opens, as the Safety Commission will conduct inspections.

#### **HANDLING & STORAGE**

Empty packaging must be removed from exhibition areas.

Handling and storage services (forklift, storage management etc.): must be arranged through our exclusive service provider: CLAMAGERAN - the order form is available on your <u>Exhibitor Account</u> available in your Exhibitor Portal under «Technical & Logistics» or can be <u>downloaded</u> HERE.